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# SHERWOOD FOREST CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

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## *BOARD OF COMMISSIONERS MEETING*

Parcel Fee expires December 31, 2023. Hold parcel fee renewal election by December 31, 2021.

## MINUTES

Thursday, February 5, 2015  
6:30 p.m.  
St. Thomas More Catholic Church  
Activity Center  
Baton Rouge, LA

The Sherwood Forest Crime Prevention and Neighborhood Improvement District (“District”) held its Commissioners’ meeting at St. Thomas More Catholic Church Activity Center Room 4, 11441 Goodwood Boulevard, Baton Rouge, LA on Thursday, February 5, 2015 at 6:30 p.m.

Agenda (See Attachment 1 – 1 page)

- I. Chairman **Gary Patureau** called the meeting to order at 6:45 p.m.
- II. **Roll Call** – **Richard Empson** called roll and a quorum was recognized.

### **Commissioners Present:**

Joel Clement  
Richard Empson  
Douglas Gonzales  
Donald Hogan  
Gary Patureau  
Gary Smith

### **Guests Present:**

Julie Fuselier  
Sheri Morris  
David Poirrier

- II. **Approval of Minutes.** **Gary Patureau** asked the Board to review the minutes in the packets. **John Macus** made a motion to approve the January 8, 2015 minutes as distributed. **Joel Clement** seconded the motion. There were no objections and the motion passed unanimously.

### III. New Business

#### A. Election of Vice-Chairman

**Joel Clement** made a motion to elect **Donald Hogan** as Vice Chairman. **Judge Douglas Gonzales** seconded the motion. There were no objections and the motion passed unanimously.

#### B. Report from David J. Poirrier

**Corporal David Poirrier** gave a brief report of the activity from the last month as result of the patrols in the neighborhood.

**Don Hogan** informed the Commission that Baton Rouge Police Supply donated a tint meter to the officers conducting the patrols. **Don Hogan** then informed the commission of the need for the officers to have a radar gun that will assist them in their traffic stops. **Judge Douglas Gonzales** motioned for the Sherwood Forest Crime District to approve the purchase of a refurbished/calibrated radar gun with a one year warranty. **Don Hogan** seconded the motion. There were no objections and the motion passed unanimously. **Sheri Morris** informed the commission that state procurement has a \$1000 threshold requiring participation in the public bid process, and if there is already an item/company listed on the state contract list, you don't have to participate in the public bid process, even over the \$1000 threshold.

**Gary Smith** made a motion to amend the agenda to discuss the budget. **Joel Clement** seconded the motion and it passed with no objections. **Gary Smith** made a motion to increase the security cameras/plate reader/monitoring category to \$1000. **Joel Clement** seconded the motion. There were no objections and the motion passed unanimously.

**Sheri Morris** informed the Commission that there was no state requirement to have a surplus. **Gary Smith** made a motion to amend the agenda to address the surplus requirement that the Commission had previously approved. **Joel Clement** seconded the motion and it passed with no objections. **Gary Smith** made a motion to remove the \$20,000 surplus requirement previously approved by the Commission. **Joel Clement** seconded the motion and it passed with no objections.

#### C. Joint Press Conference

**Gary Patureau** referred members to the draft agenda included in the packets detailing the Joint Crime District Press Conference with the Broadmoor Crime District. There was discussion on various items on the agenda.

#### D. Q&A with Legal Counsel, Sheri Morris

Commission members asked various questions to legal counsel.

**IV. Old Business**

**A. Directors and Officers Insurance**

**Gary Patureau** reminded the Commission that he had received a quote from Travelers Insurance Company for Directors and Officers Insurance for coverage of \$1 Million with the annual premium of \$895.00. **Don Hogan** made a motion to secure Directors and Officers insurance coverage through Travelers Insurance Company as explained by Gary Patureau. **Joel Clement** seconded the motion. The motion passed with a majority vote, with Judge Douglas Gonzales opposing the motion.

**B. First Call Subscription**

**Gary Patureau** reminded the Commission about the quote and presentation they had previously received from FirstCall to notify Sherwood Forest Crime District residents about various crime related updates and other related information. The annual fee is \$1500. The Commission asked Julie Fuselier to inquire whether they would waive the \$500 set up/training fee. **Joel Clement** made a motion to enter into a contract with FirstCall for \$1500 per year. **Richard Empson** seconded the motion and it passed with no objections.

**V. Adjournment.** Motion made by **Don Hogan** to adjourn. Motion seconded by Richard Empson. Meeting adjourned at 8:45 p.m.

Respectively submitted:

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Richard Empson, Secretary

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Approved Date