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GOVERNOR



KRISTY H. NICHOLS  
COMMISSIONER OF ADMINISTRATION

## State of Louisiana

Division of Administration  
Office of State Procurement

October 8, 2014

Mr. Gary Patureau, Chairman  
Sherwood Forest Crime Prevention  
& Neighborhood Improvement District  
P. O. Box 45142  
Baton Rouge, LA 70895

Dear Mr. Patureau:

This is in response to the information you provided on the State Contract Questionnaire concerning utilization of state contracts.

Since your entity falls under the definition of local public procurement unit as defined by La. R.S. 39:1701(3), I am hereby granting your unit the authority to purchase from these contracts.

Louisiana Revised Statutes 39:1702 states:

- A. "Cooperative purchasing authorized  
Any public procurement unit may either participate in, sponsor, conduct or administer a cooperative purchasing agreement for the acquisition of any supplies, services, major repairs, or construction with one or more public procurement units or external procurement activities or one or more private procurement units in accordance with an agreement entered into between the participants. Such cooperative purchasing may include, but is not limited to, joint or multi-party contracts between public procurement units and open-ended state public procurement unit contracts, which are made available to local public procurement units."

In addition, the following shall comply in all respects with the above paragraph when purchasing from state contracts:

1. The state shall conduct the procurement in compliance with the Louisiana Procurement Code;
2. When the local public procurement unit agrees to procure any supply or service under the state contract, its requirements for such supply or service shall be obtained by placing purchase orders against the appropriate state contract in accordance with the terms and conditions of such contract.

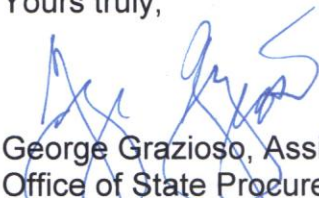
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3. Payment for supplies or services ordered by the local public procurement unit under state contracts shall be the exclusive obligation of such jurisdiction;
4. Inspection and acceptance of supplies or services ordered by the local public procurement unit under state contracts shall be the exclusive obligation of such jurisdiction;
5. The state may terminate the agreement for failure of the local public procurement unit to comply with the terms of the contract or pay a contractor to whom the state has awarded an open-ended contract;
6. The exercise of any warranty rights attaching to supplies or services received by the local public procurement unit under state contracts shall be the exclusive obligation of such jurisdiction; and
7. Failure of a local public procurement unit, which is procuring supplies or services under a state contract, to secure performance from the contractor in accordance with the terms and conditions of its purchase order will not necessarily require the state or any other local public procurement unit to consider the default or to discontinue procuring under the contract.

If I can assist you further, please let me know.

**PLEASE MAINTAIN THIS LETTER ON PERMANENT FILE FOR FUTURE REFERENCE.**

Yours truly,

  
George Grazioso, Assistant Director  
Office of State Procurement

GG/ce